

PRIVACY POLICY

Gwefus will process your personal data only when there is a legal basis to do so under the European Union General Data Protection Regulation 2018.

We are committed to ensuring that your personal data is secure. To prevent access or unauthorised disclosure and to protect the information we collect from you or about you, we have put the appropriate technical, physical and management procedures in place where required.

Which personal data do we collect from you or about you?

We can collect personal data from you or about you through the following processes:

- *when you contact us
- *when you send us documents or texts
- *when you visit our website
- *when you come to visit us personally
- *when you appear in one of our films

Llinos Griffin (the owner of Gwefus) will be the Data Protection Manager of any personal information that we collect from you or about you.

When we gather personal data from you or about you, why do we need this data, what will we do with this data, what are our criteria for keeping this data and will we have to transfer your data to third parties to process?

Below, we provide details about the ways to contact us.

We ask for data for the following purposes:

- * to provide you with professional services
- * to satisfy our professional or contractual duties to you as a client
- * to produce films you have agreed to appear in
- * to do anything else you have authorised us to do with your personal data

Excluding any personal data that is published in our films or on our website (with your authority to do so), no other personal data will be published or transferred to a third party.

We will ask for your permission before filming you, and the consent form will tell you what we will do with the relevant personal data, our criteria as regards retaining that information and whether we need to transfer that data to a third party to process on our behalf or on whose behalf we were

commissioned to produce the film(to the extent to which such principles differ from those stated above).

Appropriate institutional and technical protection methods are in place where required to ensure the protection of your personal data.

Apart from any personal data that is or has been published in one of our films, your personal data will be kept for a period of 15 years. Following this period, the personal data would normally be deleted.

Your rights

Subject to some legal exceptions, you have the following rights:

- * the right to make an application for a copy of the personal information that Gwefus holds about you.
- * the right to ask us to correct, block, delete or destroy any incorrect personal data in certain circumstances.
- * the right to ask for your personal data to be deleted in certain circumstances.
- * the right to limit our ability to process your personal data in certain circumstances.
- * the right to stop your personal data being used for direct marketing.
- * the right to object to the processing of your personal data in certain circumstances.
- * the right to object to automated decision making.
- * the right to request the transfer of your personal data.

Notwithstanding the above, of course, if you appear in one of our films, it will not be possible to delete or to amend the personal data that has become a part of the film in question.

To learn more about those rights, please visit the website of the Information Commissioner's Office at <https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr>

Please send any requests to :

Llinos Griffin (the owner of Gwefus)

Postal address: Hafod Wen, Llanfrothen, Gwynedd, LL48 6AX

Telephone: 07443656271

E-mail: gwefus.cymru@gmail.com

If you do not wish to contact us, you can send a complaint to the Information Commissioner's Office

Postal address:

Information Commissioner's Office

Wycliffe House

Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone number: 0303 123 1113 (local rate) or 01625 545 745

Amendments to this Privacy Policy

If this Privacy Policy is amended in any way, we will put an updated version on this page. We will revise this page regularly to ensure that you are always aware of the information that we collect, how we will use that information and under which circumstances (if any) we will share it with other parties.

This Privacy Policy was updated on the 24th of May 2018.